



## CAREER OPPORTUNITY



*Water Authority - Cayman*

Invites applications for the post of

### **Human Resources Manager**

The successful candidate will provide administrative and management support to the Chief HR Officer in implementing and maintaining the Authority's human resources management systems. He/she will oversee the daily administration of a range of HR management services and programmes and deputise for the CHRO as needed.

#### JOB REQUIREMENTS:

- A Bachelor's Degree in HR Management/Business Administration and minimum 3 years' experience in HR Administration and at least 3 years' supervisory experience
- Professional certification in HR management/administration from an accredited body, i.e. HRCI, SHRM, CIPD, CISHRP or equivalent, is preferred
- Thorough knowledge of the local Labour Act and other employment related legislation
- Excellent communication skills (written, oral and interpersonal), organizational and leadership skills and ability to work independently to meet deadlines
- Strong computer skills and proficiency in Microsoft Office Suite is required, plus experience with relevant HRMS software such as PDS Vista HCM
- A valid CI Driver's Licence.

The Water Authority offers competitive salaries, an international medical insurance plan, pension plan and generous vacation benefits. The minimum to mid salary range is CI\$73,740 - \$92,180 per annum.

Apply online via our [website](http://www.watauthority.ky) (www.watauthority.ky) or send applications, including cover letter and resume to:

Chief HR Officer  
Email: [HR@watauthority.ky](mailto:HR@watauthority.ky)  
P.O. Box 1104, Grand Cayman KY1-1102, Cayman Islands

Application Deadline: **7 April 2025**

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